The Riviera Ballroom

The True Lake Geneva Wedding Experience

The Riviera Ballroom

Congratulations on your engagement, and thank you for your interest in The Riviera Ballroom to host your special day! Located on the beautiful shores of Geneva Lake, this historic venue in the heart of Lake Geneva, Wisconsin offers a unique experience blending elegance and one-of-a-kind lake views with nostalgic prestige and tradition. This lakefront gem is surrounded by water on three sides and features over 20-foot-high ceilings, large windows overlooking the beautiful Riviera Beach, and a veranda set above the distinctive Lake Geneva Cruise Line docks and charter boats.

Create a truly customized wedding that reflects you as a couple with the caterer and vendors of your choice from our carefully selected Preferred Vendor List. Allow our Director of Events to walk you through the Riviera planning process and be available to answer questions and provide guidance along the way. If looking for the true Lake Geneva wedding experience, look no further as The Riviera Ballroom delivers lakeside charm, simple elegance and the finest talent at the most desirable location in the Lake Geneva region.

Timeless Tradition

Lakeside Charm

Simple Elegance

The True Lake Geneva Wedding Experience

Pricing Information

Riviera Rental Rates

*Lake Geneva Resident**

This rate applies to the bride, groom or parents of the bride or groom and event must be for immediate family (parent or child) of resident.

Saturday	$1,950
Friday & Sunday	$1,700
Mon-Thurs	$625

**Weekday resident rate does not include linens*

Non- Resident

Saturday	$5,500
Friday	$4,700
Sunday	$4,500
Mon-Thurs	$1,750

Non-Resident Off-peak Season Rates (November 1— April 31)

Saturday	$4,700
Friday	$3,800
Sunday	$3,000
Mon-Thurs	$1,500

Holiday Surcharge: $250.00

Military Discount: 15% discount applied if Bride or Groom is active or honorably discharged (Proof required)

Rental fee covers up to a maximum of 8 hours and is due 4 weeks prior to the event.

****See Riviera Resident Rate Request for requirements and to submit for approval to obtain Resident Rates.***

Package Inclusions

The Riviera Rental Rates include:

- 60” round dining tables to accommodate 8-10 guests per table
- 8ft long banquet tables to accommodate 8 guests per table
- (1) 4ft Round Table– can be used as a Sweetheart or Cake table
- Additional 8’ banquet tables for welcome tables and buffets
- Chairs for up to 280 guests
- Floor length linens for all dining tables - color of choice
- Set-up and tear-down of all tables and chairs
- 8 hours of event time
- ***The Riviera ballroom does not have high or low cocktail tables available for use.

Capacities, Deposits & Fees

Max capacity with rounds/No dance floor: 320

Max capacity with rounds/Small dance floor: 250

- A Security deposit of $1,000, 50% of the Rental Fee and signed Lease Agreement are due to confirm your reservation on a definite basis.
- Set-up & Security: An hourly rate of $20 for client set -up time and hourly rate of $12.75 per Riviera security personnel will be deducted from the security deposit.

Please see Ballroom Rules & Procedures & the Riviera Wedding Lease Agreement for more information.

Food & Beverage

Our couples invest a lot in their special day, so it is very important to us that the caterer selected is trusted to deliver great service from the planning stages to the food quality, presentation, execution and clean up.

Our caterers know the ins and outs of our facility, are consistent, understand our policies and are trusted to take excellent care of our customers. ***For this reason and more, we do ask that our couples choose one of the caterers from our carefully selected vendor list for their event food needs.***

Our list of ten caterers offer a wide range of affordable options for every taste and budget. A number of the caterers offer an optional bar package with their services, making it even easier to plan your day with a single contact for food and beverage.

You can also opt to use a separate beverage service/ bartending company, in which case, we highly recommend sticking to our list. It is required that the company used is licensed with licensed bartenders and understands the *rules and procedures* of the Riviera Ballroom.

Riviera Wedding Checklist

1. Check availability & tour the venue
2. Review the Riviera Procedures/Rules, review and sign the Lease Agreement.
3. Submit the signed Lease Agreement, Security Deposit & 50% of the rental fee to the City of Lake Geneva.
4. Select your vendors.
5. 6 months prior to the wedding– Pay the remainder of the rental fee.
6. Submit your confirmed vendor list to The Riviera Director of Event Sales.
7. Four weeks prior to the wedding– Submit the following items to your Event Manager:
    - Completed Floor Plan & Set-up Questionnaire
    - Full Catering Agreement
    - Day-of Wedding Timeline to include set-up and tear-down
    - Day-of Vendor Contact List
8. Relax & enjoy your special day!

Riviera Vendor List

Caterers

The Caterer is to be chosen from The Riviera Vendor List for all events.

Celebration on Wells
Lake Geneva, WI
(262) 248-2555
Celebrationonwells@gmail.com

Gino's East
Lake Geneva, WI
(262) 248-2525
Abrugger@ginoseastlakegeneva.com

Bubbs BBQ/All Occasions
Big Bend, WI
(262) 662-4201
Info@bubbs.com

Stowell's Catering Service
Burlington, WI
(262) 763-8316
Brenda@stowellscatering.com

Geneva Lakes Catering
Lake Geneva, WI
(262) 662-420
madkins@ridgelakegeneva.com

Lake Life Catering
Lake Geneva, WI
(262) 248-5644
cm@glcl.net

Simple Food Group
Lake Geneva, WI
(262) 717-5863
Events@simplefoodgroup.com

Gooseberries
Burlington, WI
(262) 763-5070
courtyardcatering@spiegelhoffs.com

Chef Jack's Catering
Waukesha, WI
(262) 549-5558
info@chefjacks.com

Zilli Hospitality Group
Waukesha, WI
(262) 547-9447
paulag@zillihospitalitygroup.com

Beverage Services/Bartending

**A licensed bartending company is required to service all events with alcohol.*

Drink Inc.
Burlington, WI
(262) 758-8548
drinkincllc@gmail.com

Bottom's Up Bartending
Greendale, WI
(414) 698-9267
bottomsupwi@gmail.com

Mix Masters
Lake Geneva, WI
(262) 617-9380
mxmaster@genevaonline.com

Brunos Beverage Catering
Lake Geneva, WI
(262) 248-6407
brunosliquors@hotmail.com

Rental, Linen & Décor Companies

Step it Up Rental
(Chairs, tables, tents)
Hebron, IL
(815) 790-6895
stepituprental@gmail.com

Windy City Linens
(Specialty Linens)
(262) 949-1030
Kathy@windycitylinen.com

Dunn Lumbar/Just Ask Rental
(Tables, Garden Chairs)
Lake Geneva, WI
(262) 248-4459

Lake Geneva Party Rental
(Ceiling draping, décor)
Lake Geneva, WI
(262) 812-0005
info@lakegenevapartyrental.com

Forever Birdy
(Styled lounges, Vintage Rentals)
Lake Geneva, WI
(815) 575-0203

Our Favorite Professionals

Florists

Lilypots
Lake Geneva, WI
(262) 248-4200
lilypots@att.net

Tommi's Garden Blooms
Lake Geneva, WI
(262) 729-4162
tommisgardenblooms@gmail.com

Frontier Flowers
Fontana, WI
(262) 275-1900
hello@frontierflowersoffontana.com

Pesche's Greenhouse
Lake Geneva, WI
(262) 245-6125
www.peschesgreenhouse.com

Bakeries

Julie Michelle Cakes
Harvard, IL
(312) 800-3101
info@juliemichellecakes.com

Bittner's Bakery
Lake Geneva, WI
(262) 248-2330
info@bittnersbakery.com

Stinebrinks Piggly Wiggly
Lake Geneva, WI
(262) 248-8798

Gooseberries Cake Shop
Burlington, WI
(262) 763-5955

Photographers

Matt Mason Photography
Lake Geneva, WI
(262) 745-4000
matt@mattmasonphotography.com

Kristina Lorraine
Fontana, WI
(219) 406-5152
info@kristinalorraine.com

Ideal Impressions
Lake Geneva, WI
(262) 903-1887
ryan@idealimpressionsphotography.com

Our Favorite Professionals

Entertainment

A Personal Touch DJ
Oak Creek, WI
(262) 510-5061
apersonaltouchdj@hotmail.com

Bluewater Kings Band
Chicago, IL
(312) 731-2034
molly@bluewaterkingsband.com

Sound by Design
Shorewood WI
(262) 968-9586
info@soundbydesign.org

Rendition Band
Chicago, IL
(773) 343-2909
www.renditionmusic.com

Hair & Makeup

Clear Waters Salon & Spa
Lake Geneva, WI
(262) 248-2444

Jasmine Salon & Spa
Lake Geneva, WI
(262) 249-9800
info@jasminesalonspa.com

Jillian Niemann
Lake Geneva, WI
makeupjillian@icloud.com
www.jillianniemann.com

Beauty by Ruby
Elkhorn, WI
Jen Anderson
(262) 749-0256

Planners/Day-of Coordination & Officiants

Graceful Events
Lake Geneva, WI
(262) 215-8835
www.gracefulevents.net
Jaffew83@gmail.com

Rev. Jennifer Miller
(414) 232-7997
Reverendj.miller@hotmail.com

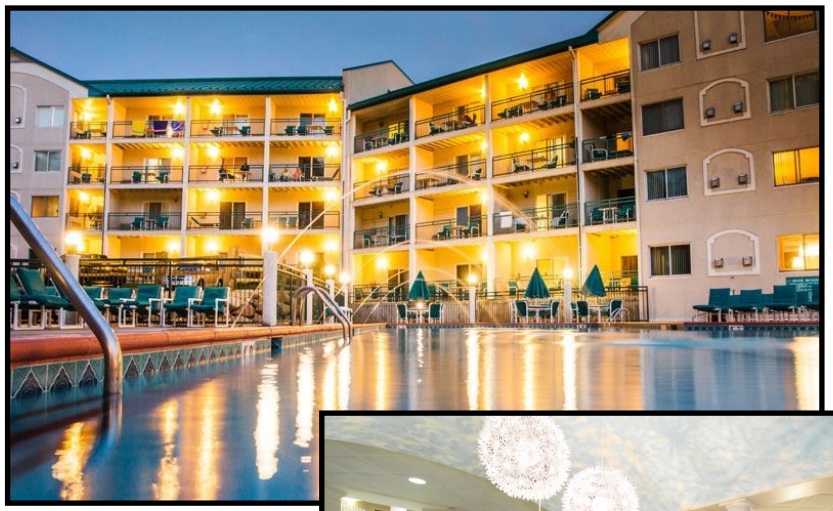
My Best Ceremony
Rev. Marcia Boyer
(262) 725-3483
info@mybestceremony.com

Rev. Joan Fergus
(847) 208-3696
www.ceremoniesbyjoan.com
revjoanfergus@gmail.com

Lake Geneva Rehearsal Dinner Venues

Lake Geneva Cruise Lines
Sopra
Simple Cafe
The Hunt Club
Studio Winery
Celebrations on Wells
Sprecher's/The Cove of Lake Geneva
Maxwell Mansion
Hawk's View Golf Club
Pier 292
Tuscan Tavern & Grill
Grand Geneva Chophouse
Gino's East Pizzeria
Ristorante Brissago
Medusa
Bella Vista Suites
Harbor Shores on Lake Geneva
Oakfire
The Ridge Hotel
The Abbey Resort
Chuck's Lakeshore Inn

City of Lake Geneva Accommodations



Bella Vista Suites
335 Wrigley Drive
(262) 248-2100
kyle@bellavistasuites.com

The Baker House
327 Wrigley Drrive
(262) 248-4700

Harbor Shores
300 Wrigley Drive
(262) 248-9181
sales@harborshoreslg.com

Maxwell Mansion
314 S. Wells St.
(262) 248-9711
Kaitlyn@historic-hospitality.com

The Cove of Lake Geneva
111 Center Street
(262) 249-9460
sales@coveoflakegeneva.com

Comfort Inn & Suites
300 East Main Street
(262) 248-2300
eschmitt@lakegenevacomfortsuites.com

Fairfield Inn by Marriott
1111 N. Edwards Blvd.
(262) 348-9000
jgaulke@fhginc.com

Mill Creek Hotel
123 Center Street
(262) 248-6647
info@millcreekhotel.com

INNS & BED & BREAKFASTS

Boutique Inn
Center Street Loft
Downtown Geneva St. Getaway
The Downtowner
Endless Summer Nites
Geneva Wells Motel
Humble BnB
Lake Geneva Motel
Lizzie's Lodgings
Lost Oak BnB
Maple Park Manor
The Nautical Inn
Ole Bistro Inn
Pine Tree Motel
Seven Oaks Lake Geneva
South Shore House
T.C. Smith Historic Inn

For more vacation rental options in the City of Lake Geneva, please visit AirBnB.com and VRBO.com